

## Community Ambassador

### General Description:

Save the Children, is offering the opportunity to:

- Expand services to children ages 3 to 5
- Implement **Vroom** as a community-wide movement to engage parents of young children as well as the community at large around early learning and literacy. **Vroom** is an inspiring initiative designed to spark a culture shift in how families and communities understand early learning and the first five years of life.
- Hours: This is a part-time, year-round position, **not to exceed 90 days, or 720 hours**. Successful candidate must be able to flex hours, days and be available to work evenings and occasional weekends.

### Key Objectives of Community Ambassador:

- **Expand services to all 3 & 4-year olds in your community.** Engage in activities to increase access to learning opportunities that support school readiness for 3 & 4-year olds throughout the community.
- **Activate Community-wide effort to support parents** to learn more about brain development and positively influence their routines with **Vroom** messaging and materials.

### Example of Essential Duties and Responsibilities:

1. Work with Save the Children partners, local preschool providers, community agencies and parents to develop innovative strategies to increase the availability of and access to early learning opportunities for 3-5-year olds and their families throughout the community, e.g. by strengthening practices that support positive transitions, holding/hosting/leading Play & Learn groups for 3-5-year olds and their families, coordinating with preschools or collaborating with other community-led initiatives for preschoolers, coordinating access to books, exploring funding opportunities, etc..
2. Plan, schedule and provide program activities, including contacts with new parents, parent training and support, weekly parent/child groups, toddler play groups, transition to school activities, **Vroom** community stakeholder meetings and other programmatic activities.
3. Coordinate with **Save the Children** staff, program partners, local schools, community agencies, community members and families in implementing **Vroom** community engagement activities.
4. Coordinate with Save the Children staff, program partners, local early childhood programs, and other community organizations providing services and activities to 3-5-year olds and their families.
5. Participate in training and technical assistance activities including **Save the Children** sponsored group trainings, technical assistance site visits, audio conference calls and web based resource sharing and training activities.

6. Participate in the evaluation of *Early Steps* services including data collection, interviewing and videotaping activities.

### **Qualifications**

1. Highly motivated and flexible individual who is eager to learn.
2. Ability to read, write, and speak English; able to communicate effectively with children and adults of various cultural backgrounds.
3. A minimum of a high school diploma, GED or equivalent experience.
4. Have the desire to work with pregnant women, children ages birth to five, and families in rural areas.
5. Have the desire to lead parent groups, support community stakeholder meetings and coordinate activities.
6. Demonstrated early childhood knowledge, including infant/toddler and preschool knowledge.
7. Energetic and creative.
8. Able to work independently.
9. Must have a Driver's License and liability insurance. Must have an available and reliable vehicle (mileage reimbursed).
10. Willingness to travel locally for training.
11. Willingness to collect and enter data and participate in the program evaluation.
12. Ability to apply computer skills as necessary, including, but not limited to, word processing, spreadsheets.
13. Ability to keep and maintain accurate records, and meet deadlines.