

AFTER-SCHOOL TUTOR / DETENTION TEACHER MIDDLE SCHOOL EXTRACURRICULAR CONTRACT

PURPOSE:

The purpose of after school tutor/detention teacher is to provide instruction to students who need to improve academic and social skills, as well as attendance problems.

QUALIFICATIONS:

1. Holds a West Virginia Professional Teaching Certificate endorsed for the grade levels indicated in the posting (as applicable to this assignment).
2. Must have experience with middle school age students.
3. Preference for individual at school site with knowledge and experience with the students.
4. Must have experience with and/or knowledge of at-risk students.

RESPONSIBILITIES:

1. Provide appropriate remedial and/or tutorial instruction in areas of need.
2. Facilitate completion of required assignments.
3. Provide tutorial instruction in classes missed due to attendance.
4. Maintain record of students' work to give to appropriate staff of student.
5. Provide documentation of instructional time and submit to school administrator for payroll purposes.
6. Must be available to begin after board approval.
7. Must be punctual reporting to position.