

**Cabell County Schools
Job Description**

Position: School Nurse: After-School Program

Supervisor: Building Principal or Designee

Salary: \$20.00 hour

Length of Employment: As needed

Location: Culloden Elementary/Multi-Schools

Job Goal: To strengthen the after-school educational process through the improvement of the health status and learning of students in accordance with the *"STANDARDS OF SCHOOL NURSING PRACTICE"

Qualifications:

- Holds or qualifies for a West Virginia Professional Student Support Certificate endorsed for School Nurse
- Hold a valid West Virginia License for Registered Nurse

Responsibilities:

1. Review and keep accurate immunization/health records on all students enrolled in the after-school program.
2. Assist in maintaining up-to-date emergency/health related information.
3. Make referrals when necessary on vision and hearing inadequacies.
4. Provide health information and/or screening for school personnel upon request.
5. Serve as a resource person to after-school personnel in matters of health instruction.
6. Communicate with parents of enrolled students in the after-school program, as needed, regarding issues related to the health and medical needs for their child.
7. Maintain and promote confidentiality within the legal, regulatory and ethical parameters of health and education.
8. Exclude children suspected of harboring communicable disease until diagnosed and treated by a physician.
9. Instruct students and school personnel in effective methods of controlling spread of communicable disease.
10. Administer first aid to injured or ill students enrolled in the after-school program.

11. Maintain procedures and action plan for chronically ill students who may have emergencies while in after-school program.
12. Inspect, gather, and/or order needed first aid supplies, arranging for restocking of depleted items in the after-school program.
13. Monitor procedures for safe administration and storage of all medications.
14. Write and assist in implementation of individualized health care plans as appropriate.
15. Maintain current knowledge of health issues by reading current professional literature.
16. Promote independence and healthy life styles of the students and staff members.
17. Communicate effectively with teachers regarding health-related matters or needs of individual students.
18. Utilize evidence-based practices when providing health care for the school-aged child.
19. Use a variety of resources to make recommendations for continuing medical care.
20. Provide school nurse services to assigned schools with an after-school program, as well as other schools on an as needed basis who provide after-school programs.
21. Work cooperatively with the after-school program staff.
22. Communicate effectively with school administrators and staff regarding health programs and policies.
23. Collaborate with state and local agencies, i.e., state and local health departments, Department of Human Services, physician, contacting them as needed for clarification on student health and medical needs.
24. Demonstrate ability to work independently without direct supervision.
25. Any and all other responsibilities assigned by the building principal or designee related to the health and well-being of enrolled students in the after-school program.

***STANDARDS OF SCHOOL NURSING PRACTICE**

Standard 1: Assessment

Standard 2: Diagnosis

Standard 3: Outcome Identification

Standard 4: Planning

Standard 5: Implementation

Standard 5a: Coordination of Care

Standard 5b: Health Teaching and Health Promotion

Standard 6: Evaluation

Standards of Professional Performance for School Nursing

Standard 7: Ethics

Standard 8: Culturally Congruent Practice

Standard 9: Communication

Standard 10: Collaboration

Standard 11: Leadership

Standard 12: Education

Standard 13: Evidence-based Practice and Research

Standard 14: Quality of Practice

Standard 15: Professional Practice Evaluation

Standard 16: Resource Utilization

Standard 17: Environmental Health

Standard 18: Program Management

1/14/2019